

2022 APPLICATION AIR CAPITAL COMIC CON

DATES/TIMES: 10:00 A.M - 6:00 P.M. Saturday Nov 5th / 10:00 A.M. - 5:00 P.M. Sunday Nov. 6th, 2022. LOCATION: Century 2 Exhibition Hall, 225 W Douglas Ave, Wichita, Kansas 67202

BOOTH RATES:

\$160 Inline Vendor - 8x10 booth, 8' x 2.5' table, 2 chairs, 2 weekend badges. QTY: ____.

We strive to have a diverse range of products and vendors, but we make no guarantee of a specific mix of products. Please understand that you may be competing against vendors selling similar products and plan accordingly. We will do our best to create separation between vendors selling similar products.

Business Name: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone: _____ Email: _____

Website: _____

Type of Merchandise: _____

Special Requests: _____

Extra Passes (\$5.00 for each additional pass): _____

PAYMENT (please note changes since previous years): Check or PayPal. Complete this form and submit **checks payable to Evil Squid Comics, 1124 N Denmark Ave, Wichita, KS 67212.** Email form and remit payment via **PayPal to aircapitalcomiccon@gmail.com.** Requests for PayPal invoices must include your PayPal account. This charge may appear as "Evil Squid Comics, LLC."

I hereby acknowledge it is my responsibility to read and abide by the AIR CAPITAL COMIC CON RULES and accept the terms and fees for my vendor space at the Air Capital Comic Con.

Authorized Signature: _____ Date: _____

Full Name of Person Signing: _____

Title of Person Signing: _____

2022 EXHIBITOR INFORMATION RULES AND POLICIES

Air Capital Comic Con is presented by Evil Squid Comics, 1124 N Denmark Ave, Wichita, KS 67212 | 316-200-3055 | aircapitalcomiccon@gmail.com | www.aircapcomiccon.com Detailed information regarding guests and events can be found on the website which is updated frequently as plans change and are finalized. For more information call or email us.

Air Capital Comic Con will be held in the Exhibition Hall of the Century 2 Convention Center in downtown Wichita, 225 W. Douglas Ave, Wichita, KS 67202.

Exhibitor parking is available at various locations around the convention center. There is both paid and free parking available. Please be sure to park legally to avoid fines. There will be a parking map provided on the website.

Public Hours: Saturday, Nov. 5, 2022 10:00 am – 6:00 pm
Sunday, November 6, 2022 10:00 am – 5:00 pm

Set-Up Hours: Friday, Nov 4, 3:00-7:00 PM and Saturday, Nov 5, 2022 7:00 am – 9:30 am

Tear-Down Hours: Sunday, November 6, 2022 5:00 pm – 8:00 pm

On Friday and Saturday, the Exhibition Hall and Century 2 Building will be secured overnight.

Upon arrival, check-in with event staff to obtain your exhibitor badges. No one will be allowed into the buildings during set-up and tear-down without an exhibitor / staff / or security badge. Additional badges may be purchased through Air Capital Comic Con Staff prior to the event or at the Headquarters during the event. Please do not use Exhibitor badges to allow additional guests to enter the event, We at ACCC try to keep the ticket prices low so that guests will have money to spend on vendor booths when they attend.

An exhibitor's application does not guarantee them entrance to participate in this event. An exhibitor's participation and placement within the event is at the discretion of the Air Capital Comic Con promoter.

Booth placement will be made based upon the fees received and the type of exhibitor. Special needs and/or requests must be communicated to Air Capital Comic Con staff and will be evaluated on a first come-first serve basis. Exhibitors may not assign their booth to a third party. Every request will be considered but understand it is not possible to accommodate all.

The wireless internet service is provided by the Century 2 Convention Center. The system operates much like a WiFi Hotspot, for a fee. You will need to connect to their wireless network, select the time package needed, pay with a credit/debit card, and then you will be permitted to use their internet service.

Electricity is available for a fee through power drops to each row of booths. Exhibitors are responsible for providing their own electrical cords to access power. There is a separate utilities order form provided to sign up for electricity and should be ordered two weeks prior to the event in order to avoid incurring additional fees.

Air Capital Comic Con Rules:

- Air Capital Comic Con has a zero tolerance policy for harassment of any kind. Report inappropriate behavior to Air Capital Comic Con staff. Reports will be professionally investigated and an appropriate response implemented as warranted.
- Be set-up prior to and prepared for event participants during the scheduled public hours.
- Recognize and adhere to all local and state laws, including those related to collection and remission of retail sales tax.
- Be responsible for yourself, your personnel, and your merchandise, money and other property during the course of the event.
- Conduct yourself in a safe manner at all times before, during, and after the event. Do not contribute to unsafe circumstances.
- Be considerate of others and do not encroach upon the aisles and neighboring booth spaces or interfere with traffic flow and designated aisles.
- Provide safely functioning electrical extension cords and power strips.
- Clean-up your own messes.
- Absolutely no pets are permitted to attend the Air Capital Comic Con unless they are licensed service animals.
- Air Capital Comic Con supports and defends your constitutional right to bear arms. Unfortunately, in an environment such as our event, the mixing of actual firearms and prop replica / costume weapons with live action role playing creates a potential for confusion and misunderstanding; which could lead to irreversible consequences. As such, the open and concealed carry of firearms at Air Capital Comic Con is prohibited. Thank you for your understanding.
- A full refund minus a 5% cancellation fee will be provided if a written cancellation notice is received sixty (60) days or more prior to the event (preferably by email to aircapitalcomiccon@gmail.com). The date of the cancellation will be identified as the date Air Capital Comic Con receives the written notice. There will be no guarantee of refund if cancellation occurs within the sixty (60) days prior to the event. Exhibitor booth fees will not be credited toward future events. In the rare instance the event itself is canceled, all exhibitors will receive notification by telephone and e-mail as soon as feasible, followed by a full and complete refund.
- Air Capital Comic Con is a family-oriented event. We support your need to buy, sell, and trade the merchandise you commercially provide. However, during your attendance at our event no Adult-Themed Merchandise may be displayed or sold. Please take necessary precautions to ensure such items are not visible to children and your booth maintains a PG-13 rating.

Your cooperation is greatly appreciated.

Questions - Please do not hesitate to contact Don Woodworth at 316-200-3055, Barbara Woodworth at 316-516-2987 or Kris Campbell at 316-518-8983.

Air Capital Comic Con appreciates your participation as an exhibitor and strives to make the event fun and profitable for everyone involved.